

Parent & Student Handbook



2023-24

Big Water School

700 Aaron Burr Road
PO Box 410126
Big Water, UT 84741
435-675-5821

Big Water School

2023 - 2024 School Calendar

August '23						
Su	M	Tu	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

School Days:13

September '23						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30

School Days:19

October '23						
Su	M	Tu	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

School Days:20

November '23						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30		

School Days:20

December '23						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

School Days:14

January '24						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

School Days:20

February '24						
Su	M	Tu	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29		

School Days:20

March '24						
Su	M	Tu	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						


School Days:16

April '24						
Su	M	Tu	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30				


School Days:20

May '24						
Su	M	Tu	W	Th	F	S
			1	2	3	4
5	6	7	8	9	10	11
12	13	14	15	16	17	18
19	20	21	22	23	24	25
26	27	28	29	30	31	

End 1st quarter – October 17
 End 2nd quarter – December 20
 End 3rd quarter – March 12
 End 4th quarter – May 24

 School Closed/ Holidays

 Teacher in-Service Day (no school for students)

 Half Day

 First and Last Day of School (Half Day)

 Parent-Teacher Conferences (Half-Day)

Big Water School Policies and Procedures

School Rules

1. Be Safe
2. Be Respectful
3. Be Responsible

Classroom Expectations

Each classroom teacher will set the classroom expectations for their individual classroom. Each teacher is responsible for communicating their expectations to parents at the beginning of the school year.

Communication

For the 2023-24 school year, Big Water School will be using Parentlink as their parent communication system. Parents should verify that all their contact information is up to date and correct when registering their students to ensure that they will receive communications from the school. If your contact information changes, you can call the school office to make them aware of the change.

Daily Schedule

Mon-Thurs

Start: 8:20 am

Dismiss: 3:00 pm

Friday

Start: 8:20 am

Dismiss: 1:15 pm

Immunizations

All students **must** be immunized to attend school. Waivers can be obtained from the Department of Health. A list of needed immunizations can be found on Page 8 of this handbook.

Medication

If your child requires prescription or over-the-counter medication during school hours, you must have a "Permission to Administer Medication Form" on file in the school office. It must be signed by both you and your doctor. Elementary students are not to carry or self-administer medication on school premises without this form. See [District Policy FDAC](#) for more clarification. A health care plan is necessary **ONLY** if your child needs to be medicated while at school (including over-the-counter medications). Children who may require emergency medications, including glucagon or epinephrine, will also need a health care plan. Please contact the school nurse if your child needs a health care plan or if you have any questions. School Nurse: Jamie Mackelprang RN, SW Utah Public Health Department 435-644-2537 jmackelprang@swuhealth.org

Visitors

All visitors to the building need to check in at the office. Due to liability issues and the disruption of our school routine, student visitors are not allowed. If you need to meet with a teacher or the principal, please make an appointment by contacting the office secretary.

School Breakfast and Lunch

School breakfast and lunch are available every day. Breakfast will be served from 7:50-8:15 each morning. In order to qualify for the free/reduced lunch program, families need to fill out a lunch application for this year. We encourage all families to fill out the application form for free and reduced meals as it gives additional funding to our school through Title-I funding. Parents can pay for lunches online by using the link on the school website. Cash or check payments may still be made at the school office if needed. Meals should be paid in advance. Students that do not wish to eat a school lunch may bring a sack lunch from home.

Attendance

Attendance will be taken each day for all students. Any student that is not feeling well should not come to school. If your student will be absent due to illness or appointment, parents can email or call the office at [435-675-5821](tel:435-675-5821) to excuse their student from school for the day. Students will not be penalized for excused absences or absences due to illness. Students will not be allowed to leave campus during the school day unless they are signed out in the office by a parent or guardian or listed emergency contact.

Student Information System (SIS)

We encourage all parents to create an SIS login. Parents can use SIS to register students for school, monitor lunch account balances, apply for free/reduced lunch, monitor grades, and manage important information like emergency contacts and other contact information.

Student Dress Policy

Dress policy in accordance with [School Board Policy FGF](#)

- Clothes should be neat and clean.
- Hats and caps may only be worn on the playground.
- Hair should be neatly groomed with no extreme styles or colors.
- Clothing must cover the shoulders, entire torso, back and the midriff.
- Clothing with print related to drugs, alcohol, tobacco, vulgar language or obscenities is not allowed.
- Clothing should not be excessively ripped, torn, or frayed.
- Flip flops and shoes with wheels are not allowed.
- Closed toe shoes should be worn at school for proper coverage during recess times.

Students whose dress violates the student dress policy may be asked to change or, in extreme cases, sent home for the day.

Playground Rules

1. Play safely at all times. **The playground monitor will determine if an activity is safe.**
2. Treat people and equipment respectfully.
3. No contact sports (i.e., tackle football)
4. Slide down the slide on your bottom (not feet), do not climb up the slide.
5. One person on the slide at a time.
6. No weaving through swings, jumping off a moving swing, hanging upside down on swings, or twisting swing chains.
7. Swing poles are not to be used as monkey bars.
8. Do not walk or stand on top of monkey bars.
9. No riding bikes or skateboards or anything with wheels on school property during school hours.
10. All equipment used during play time must be returned to its proper place.
11. No climbing trees on school property.
12. Do not climb over the fence or go through the gate.

Electronic Devices and Cellphones

Big Water School and its staff support the use of technology in education. Electronic devices can be an asset to the learning environment, but if misused can be a distraction to teaching and the learning process.

- Electronic devices may be used before school, after school, and for educational purposes under the direction of the teacher.
- Devices must be turned off and kept out of sight at all other times during the school day.
- Devices with photo taking capabilities are not allowed in the restrooms.

Misused electronic devices must be surrendered to school staff upon request. Electronic device misuse will result in the following:

- First offense: Device will be given to the student's classroom teacher for the remainder of the day and may be picked up by the student at the end of the school day.
- Second offense: Device will be given to the student's classroom teacher for the remainder of the day and may be picked up by the student at the end of the school day and a parent will be notified.
- Third offense: Device will be given to the principal and will only be returned to a parent or guardian.
- Fourth offense: Device will be given to the principal and a meeting will be set up with a parent and may result in device being left in front office each day or left at home.

A phone is available in the office for student use during the school day for emergency purposes, but requires permission from the classroom teacher (during class) and office secretary (during breaks). Students should get permission from their teacher before using their cellphone to contact their parents during the school day. Parents should continue to call the school for any emergency situation.

PARENTS: Please support us in this policy. Please do not call or text your child's cell phone during the school day. Texts during the school day can be disruptive when received during class. We are happy to relay any messages to students immediately after they are received by the office.

Big Water School does not assume responsibility for theft, loss, or damage of a cell phone or electronic device. The school reserves the right to define the educational value of any new electronic wireless communication device that might become available to the general public in the future and to prohibit its use if it has little or no educational value or if such use creates teacher or learner distraction or disruption.

Student Drop-off and Pick-up

Student should not be dropped off at school before 7:50 am. If there is a change in transportation plans for your child please call the office **at least 30 minutes** before the end of school to notify the school of the change. If your child will be getting off at a different bus stop than is usual, they will need to have a signed note to give the bus driver stating where they are to be dropped off. All playdates need to be arranged the day before. Non bus students will NOT be allowed to ride the bus to a friend's house. For safety, parents dropping off or picking up students are asked to park in the designated parking spots and to NOT pull all the way up to the main school entrance.

Video and Surveillance

Video/Audio surveillance may occur on district property.

Kane County School District Safe School Policy

(Summary—entire policy available upon request)

A student will be suspended and possibly expelled from school if they choose to participate in any of the following activities:

- Willful disobedience, defiance of authority, or disruptive behavior or willful destruction of or the defacing of school property.
- Behavior which poses an immediate and significant threat to the physical or emotional welfare of other students, school personnel, or to the operation of the school.
- Behavior which interferes with the educational process.
- Possession of or under the influence of an alcoholic beverage or controlled substance within 1000 feet of school property or at any school sponsored event.
- Possession of or the distribution of tobacco products within 1000 feet of school property or any school sponsored event.
- Possession of or the distribution of a drug, controlled substance, imitation controlled substance, or drug paraphernalia.
- Commission of an act involving the use of force or the threatened use of force.

A student will be expelled from school for at least one year if he/she chooses to possess or threaten to use a real, look-alike, or pretend weapon, explosive, or noxious /flammable material within 1000 feet of school property or at any school sponsored event.

Discipline Process

If a student violates a Big Water School rule, a staff member may issue a disciplinary referral to that student. The referral documents the rule violation. Behavior that violates the [Kane District Safe School Policy](#) will be dealt with in accordance with that policy. If a disciplinary referral is issued, the following steps will be followed:

1 st Referral	The student and teacher will discuss the misconduct and consequences for repeating the behavior. Student takes the referral home for parent signature and returns it to the teacher.
2 nd Referral	Teacher will contact parents directly about repeated misconduct and works with parents on plan to address behavior and support student. Teacher works with parents to set consequences if misconduct continues.
3 rd Referral	Teacher has in person meeting with parents and student to develop a behavior intervention plan and system for tracking student progress. Parents and student are informed of consequences of another referral.
4 th Referral	Student is referred to the principal. Teacher and principal review previous behavior interventions and continued misconduct. Principal will oversee student disciplinary actions from this point which may include: parent meetings, additional behavior supports, loss of privileges, in school suspension or out of school suspension.

Parents may request of review of any disciplinary action taken by the school within a 48-hour period.

PARENTS,

IT IS A UTAH STATE LAW THAT IN ORDER FOR EACH STUDENT TO ENTER SCHOOL, THEY MUST BE ADEQUATELY IMMUNIZED OR HAVE AN EXEMPT FORM SIGNED. IN ORDER FOR YOUR STUDENT TO ATTEND SCHOOL ON OR AFTER AUGUST 19, 2015, THEY MUST MEET THIS REQUIREMENT OR THEY WILL NOT BE ALLOWED TO ATTEND SCHOOL. THOSE STUDENTS, WHO HAVE BEGUN A SERIES OF IMMUNIZATIONS AND HAVE TO WAIT A LENGTH OF TIME TO RECEIVE THE REST, MAY BEGIN SCHOOL ON THE CONDITION THAT THEY RECEIVE THE REQUIRED IMMUNIZATIONS WHEN THEY ARE DUE.

THANK YOU!

School Entry Requirements for Grades K-12

A STUDENT ENTERING KINDERGARTEN:

- 5 DTP/DTAP/DT*
- 4 POLIO**
- 2 MEASLES, MUMPS, RUBELLA
- 3 HEPATITIS B
- 3 HEPATITIS A
- 2 VARICELLA (CHICKENPOX)-HISTORY OF DISEASE IS ACCEPTABLE, PARENT MUST SIGN VERIFICATION STATEMENT ON SCHOOL IMMUNIZATION RECORD.

A STUDENT ENTERING SEVENTH GRADE:

A STUDENT MUST HAVE THE ABOVE IMMUNIZATIONS OR EXEMPT FORM **AND:**

- 1 TDAP
- 1 MENINGOCOCCAL
- *2 VARICELLA (CHICKENPOX)-**ONLY IF NOT IMMUNIZED PREVIOUSLY**

*DTP/DTAP/DT- ONLY FOUR DOSES ARE REQUIRED IF FOURTH DOSE WAS ADMINISTERED ON OR AFTER THE FOURTH BIRTHDAY.

**POLIO- ONLY THREE DOSES ARE REQUIRED IF THIRD DOSE WAS ADMINISTERED ON OR AFTER THE FOURTH BIRTHDAY.

Transportation

A copy of Kane School District Transportation Policy and Rules of Conduct for Bus Riders is part of the online registration documentation and is not provided in this handbook. A printed copy will be made available upon request.

TITLE IX

Kane School District is committed to providing equal educational opportunities to all students in accordance with Board Policy FA. A copy of this policy can be accessed on the district website or a printed copy can be made available upon request. If you have questions regarding Title IX, you can contact Kane School District's Title IX Coordinator:

Braxton Bateman

435-644-5800

batemanb@kane.k12.ut.us

Non-Discrimination Statement

No person in the United States shall, on the grounds of race, color, national origin, disability, or sex be excluded from participation in, be denied the benefits of, or be subjected to discrimination under any program or activity receiving Federal financial assistance. If you have any concerns or questions, please contact the KCSD Federal Programs Director, Chris Kupfer, at (435) 590-8144 or Principal Andy Roundy at (435) 675-5821.

Questions or Concerns

If you have any questions or concerns about any of the information in this handbook you can contact the school office at 435-675-5821 or contact the principal at roundya@kane.k12.ut.us.

Kane County School District Title I Parent Involvement Policy

Kane School District regards parental involvement vital to the academic success of students. Parents are the initial teachers of their children and serve as partners with the district in helping their children achieve academic success.

Kane School District will involve parents in the development of its district plan.

- The district will invite two parents from each Title I school to participate in the development of the district plan. Information, including academic data, State and Federal allocations, personnel, and instructional strategies will be given to parent representatives two weeks prior to the meeting for review.
- Parents from participating Title I schools will review information, attend scheduled meetings and give input into the development of the district plan.
- The Kane District School Board will give final approval of the district plan.

Kane School District will involve parents in the process of school review and improvement.

- Share the achievement data from all schools with parents.
- Invite input from parents regarding LEA and school academic goals.
- Discuss scientifically-based research instructional practices.
- Give direction in securing research-based curriculum materials that align with goals.

Kane School District will provide coordination and technical assistance to promote quality parental involvement activities.

- Twice during the year, district leadership will include parental involvement discussions in district leadership meetings across departments to maximize coordination and effective use of resources.
- Provide annual training to school administrators and teachers on effective parent involvement strategies.

Kane School District will build the school and parent capacity for strong parental involvement.

- Schedule an annual parent involvement seminar to build effective parental involvement strategies
- The district will allocate Title I funds to support a half-time parent liaison for each Title I school.

Kane School District will coordinate parental involvement strategies with other programs.

- Representatives from other programs (i.e. Head Start and Special Education) will be encouraged to cosponsor the annual parent involvement seminar with Title I.
- District leaders who have responsibility for overseeing parental involvement activities will meet at least twice a year to discuss plans and coordinate efforts.

Kane School District will conduct an annual parental involvement evaluation.

- In the spring, local School Community Councils will give a Title I Parent Involvement Evaluation Form and asked to complete the evaluation and provide input on how the district might improve support for parental involvement.
- At the spring SEP conference, parents will be encouraged to complete a parent involvement survey that will elicit feedback on current activities and request input for future efforts.
- At the beginning of the new school year, the district will provide a summary of the parental involvement survey with its plans to address identified needs and recommendations.

Kane School District will ensure that Title I schools are involving parents in a variety of school activities.

- Require each Title I school to submit an annual report of successful parent involvement activities.
- In the annual training for administrators and teachers, the district will share identified successful parental involvement activities. They will be encouraged to share ideas with PTA Presidents and School-Community Councils.
- Principals will annually report to the district how they used Title I funds to support effective parent involvement strategies.

Kane County School District Parent-School Learning Compact

PARENT/GUARDIAN RESPONSIBILITIES

I want my child to achieve therefore I will:

- Make certain my child attends school regularly and on time.
- See that my child is well-rested and has breakfast each day.
- Set aside a specific time and place for homework, assisting as necessary.
- Attend at least two conferences and communicate regularly with my child's teacher to ensure his/her academic success.
- Support the school and staff in maintaining proper discipline.
- Read with my child and let him /her see me read regularly.
- Encourage positive attitudes toward school.
- Volunteer in my child's classroom as appropriate.
- Review information and work sent home and respond as necessary.

STUDENT RESPONSIBILITIES

It is important that I learn, therefore I will:

- Attend school regularly and on time.
- Complete assignments and homework.
- Bring homework and supplies to school each day.
- Work to the best of my ability.
- Work cooperatively with classmates, teachers and staff.
- Respect myself, other people, and my school.
- Follow all school rules.
- Accept responsibility for my own actions.

TEACHER RESPONSIBILITIES

It is important that my student achieve, therefore I will:

- Hold expectations high for all students, believing that all students can learn.
- Provide high-quality instruction in a supportive and non-threatening environment.
- Provide meaningful homework.
- Communicate regularly with my students and their families through conferences, notes, phone calls, etc.
- Provide opportunities for parents to assist in the classroom in meaningful ways and to observe classroom activities.

PRINCIPAL RESPONSIBILITIES

I support this compact therefore I will:

- Provide an equitable learning environment for all children.
- Encourage the staff to provide parents with information about the total school program.
- Encourage our staff to provide avenues for positive and meaningful parent involvement.
- Schedule annual parent-teacher conferences for parents of children to attend.
- Provide reasonable parent access to staff members.
- Provide a variety of opportunities for parents to volunteer in their child's classroom.
- If needed and reasonable, provide parents opportunities to observe classroom activities.